



Transaction Banking

Position: Assistant Manager

Job Description

- Handle domestic and international payment transactions in multiple currencies (MMK / Yuan / THB) accurately and efficiently.
- Process Fund Transfers, Supplier Payments, and Payroll (MMK / USD) in a timely manner.
- Perform Own Account Transfers (CB to CB) and CBM Net Transfers (CB to Other Banks).
- Manage Bill Payment Services, including invoice processing and payment execution.
- Handle and support all Bill Payment Service operations.
- Process FCY (Foreign Currency) Exemption Amendments in compliance with regulations.
- Perform and monitor Internal Account transactions.
- Manage and maintain internal account operations and related processes.
- Support ATM Card-related account operations, including handling transactions and inquiries.
- Ensure proper handling of customer account-related processes in accordance with procedures.
- Manage User-related operations, including setup, maintenance, and access control.

Skills & Competencies

- Strong knowledge of **transaction banking operations**.
- Ability to work with **multi-currency transactions** (MMK, USD, Yuan, THB).
- Detail-oriented with a focus on **accuracy and compliance**.
- Good communication and coordination skills for cross-departmental support.
- Problem-solving mindset to handle operational issues efficiently.